

# Florida Scenic Highways Program

## SHAC Meeting Minutes



**When:** 1:30pm – 3:00pm (est)  
**October 23<sup>rd</sup>, 2013**

**Where:** Florida Department of Transportation  
Lafayette Room  
Tallahassee, Florida

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A Scenic Highways Advisory Committee (SHAC) meeting was held on Wednesday October 23<sup>rd</sup>, 2013 from 1:30pm – 3:00 pm at the Florida Department of Transportation Building in Tallahassee, Florida. The purpose of the meeting was to conduct Florida Scenic Highways Program (FSHP) business brought before the SHAC.

### **Welcome & Introductions**

The meeting opened with meeting attendee introductions:

- Chris Wiglesworth, Department of Economic Opportunity (DEO)
- Brian Telfair, Federal Highway Administration (FHWA)
- Robin Birdsong, Department of Environmental Protection (DEP)
- Anne Glick, Fish and Wildlife Conservation Commission
- Dale Allen, Florida Greenways & Trails Foundation
- Jeff Caster, State Scenic Highways Coordinator, FDOT
- Michael Palozzi, Shaw Environmental & Infrastructure

Via Teleconference:

- Wanda Maloney, Corridor Solutions

### **Introductory Comments: Jeff Caster**

- Distribution of meeting minutes of July, 24, 2013 SHAC meeting
- All SHAC meetings are conducted in compliance with the Florida Sunshine Law including advertisement on the FDOT's [Public Notices website](#).

### **FSHP Document Reviews**

- There were no FSHP documents scheduled for review.

### **Corridor Extension Guidance: Wanda Maloney**

- Existing scenic highways policy does not address specific processes for corridor extensions.
- A Corridor Extension Guidance document was developed and distributed to District Scenic Highway Coordinators in October.
- Guidance document is brief but focused. It describes what needs to be accomplished without providing very specific, detailed preparation instructions.
- Guidance offers the applicant corridor leeway in creating their own argument for the value of the proposed extension.

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- Goal is for the preparer to communicate to the SHAC why the proposed extension meets the requirements of the FSHP and enhances the quality of the existing corridor.
- Effective date for policy is October 1, 2013.

### FSHP Work Plan

- Work Plan has been finalized. The document received FDOT management approval in October 2013.
- Concise plan to accomplish the program's new mission.
- Broken into 3 distinct goals:
  - Update of program processes to meet the needs of the overall program
  - Operational enhancements to improve program efficiency
  - Promotion

### FSHP Manual Updates

- First step in Work Plan implementation is to update program policy documents (manual etc.).
- It is anticipated that the FSHP Manual updates will be complete by December 2014.
- Emphasis on developing a sustainable program that provides value to the member byways.

### DSHC Workshop

- November 6/7
- Bushnell – Dade Battlefield Historic State Park
- Focus on the DSHCs and program implementation

### FSHP Program Status Issues

- *Annual Report*: All CME reports were due October 1<sup>st</sup>. It is anticipated that a summary of CME responses will be communicated back to program participants.
- *SHAC Quarterly Meetings 2014 Agenda distributed*. Note that the January meeting will be rescheduled.

### Closing Discussion:

- **Discussion topics for future consideration:**
  - Invite Florida Chamber of Commerce/Foundation to introduce their programs and seek their support. Discussion among SHAC members on whether representatives from the FSHP should go meet with the Chamber as a first step instead of inviting the Chamber to a SHAC meeting.
  - SHAC membership suggested that on a quarterly basis one member should introduce that member's specific roles within their agency.

### Next SHAC Meeting:

January 2013 (exact date to be determined)  
Florida Department of Transportation  
Tallahassee  
1:30 to 3:30 (EST)