



District Scenic Highway Coordinators Meeting
August 19, 2014
Meeting Minutes

Topics of discussion during the meeting included:

- Status of FSHP Manual Revisions
 - Collected input from CMEs
 - Coordination with the SHAC
 - Revision process has now begun
 - First step is to update DOT policy that outlines rules and responsibilities

- Annual Report
 - Due date will not be October 1st as in the past
 - Annual reporting will probably remain a requirement in the new program policy
 - Reporting cycle: Desire is to report on a complete calendar years' worth of activity
 - Due date targeted for March 2015 is under consideration
 - Reporting format will be more efficient and easier to use than in recent years
 - A reminder will be distributed to the CMEs in early September that there will not be a report due October 1st
 - Currently considering conducting a CME teleconference in early fall to answer annual report preparation questions

- DSHC Workshop
 - Goal is to make this face-to-face Coordinator workshop a routine event. At least once a year
 - Current target for next meeting is April 2015 with 2-day format similar to the Dade Battlefield/Sumter meeting
 - Considering Green Mountain SH as a possible host byway

- Pending Document Submittals
 - There is a need to better manage the flow of documents directed towards the SHAC so as to not overwhelm them and to ensure byways receive quality reviews
 - Considering limiting SHAC meetings to up to 3 documents (maximum) to review
 - Tracking spread sheet distributed to DSHC with upcoming eligibility/designation document submittals. Need assistance from DSHCs to provide updates based on their knowledge of upcoming submittals from the byways
 - Updates to Wanda





FLORIDA SCENIC HIGHWAYS PROGRAM

- 2015 DSHC Meeting Schedule
 - Next DSHC meeting- Nov 18, 2014/1:30-3:30
 - Next SHAC meeting-Oct 22, 2014
 - Working on meeting schedule for 2015
 - Anticipate Jan 21, 2015-first SHAC meeting of 2015
 - Anticipate Feb 17, 2015-first DSHC meeting of 2015

