



## SHAC Meeting Notes October 21, 2015

### **SHAC members in attendance:**

Doug Alderson – Florida Department of Environmental Protection/Office of Greenways & Trails

Keith Bettcher – Florida Department of Agriculture and Consumer Services/Florida Forest Service

Jeff Caster – Florida Department of Transportation/Florida Scenic Highways Program

Bob Jones – Florida Department of State/Bureau of Historic Preservation

Jerrie Lindsey – Florida Fish & Wildlife Conservation Commission

Matt Preston – Florida Department of Economic Opportunity

### **FDOT/FSHP Staff in attendance:**

Ashley Binder

Bob Finck

Daniel Kastelic, FDOT Turnpike (via teleconference)

Wanda Maloney

Deborah Miller, FDOT D-2 (via video conference)

Russ Muller, FDOT D-1 (via teleconference)

Mike Palozzi

Lauren Rand, FDOT D-4 (via teleconference)

Zena Riley-Taylor, FDOT D-3 (via teleconference)

**The morning session of the meeting included an overview of byways for new members, and a discussion of the revised FSHP Requirements and Guidance.**

**There were no documents pending SHAC review for the meeting.**

**The afternoon session continued the discussion that began during the July SHAC meeting regarding partnership opportunities among member agencies, and the evolving role of the SHAC. There was consensus that there should be no change to the SHAC meeting schedule at this time. Meetings will continue to be scheduled quarterly.**

### **Action Items:**

- 1. Revise FSHP Guidance to include SHAC review of Letters of Intent during the Eligibility Phase.**
- 2. Restructure the format of SHAC meetings to include presentations that could be attended by all members of the byway community via video or teleconference.**



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3. FSHP staff will review and make recommendations regarding new members at the January 2016 meeting, based on a discussion regarding adding members to the SHAC.
4. FSHP staff will also evaluate and make recommendations on a possible name change based on ideas discussed during the meeting.
5. FSHP will prepare a calendar of byway organization meetings to distribute to SHAC members in order to help facilitate SHAC attendance at byway meetings whenever possible.
6. FSHP will update the SHAC on the outcome of a scheduled meeting between FSHP and Visit Florida.

The following action items were carried over from the July 2015 meeting:

7. Seek input on development of the new FSHP website from SHAC members, including ways to incorporate SHAC agency programs.
8. Consider developing a DEO technical assistance grant application for development of an economic impact model/case studies/data collection (specifics to be determined) that would benefit all SHAC agencies.
9. Further investigate Citizen Support Organizations (CSO) and other models for developing a statewide association of byway leaders/members.

### Action Updates:

1. Encourage byway organization leaders and members to reach out early and frequently to local state agency representatives. (July 2015)  
Revised FSHP policy requires extensive documentation of all outreach to byway stakeholders, including relevant state agencies. FHSP staff will also continue to emphasize the eagerness of SHAC member agencies to work with byway organizations during byway trainings.
2. Set aside at least an hour during the October SHAC training at OIT to continue this discussion and any progress on action items. (July 2015)  
The afternoon of the October 21, 2015, meeting was dedicated to this discussion.



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